



Cape and Islands Municipal Leaders Association, Inc.

Representing 22 Municipalities & 105 Elected Officials

BOARD MEETING Minutes
June 30, 2023; 8:30 AM
Zoom

DRAFT

President Kevin Galligan called the meeting to order at 8:33 AM.

Roll Call: Doug Brown (late); Ed McManus; George Slade; Greg Milne; Kevin Galligan; Kris Clark; Leslie Sandberg; Mark Forest; Shareen Davis; Stephen Mealy

With at least six Executive Board members present, the Clerk declared a quorum.

Treasurer's Report. Treasurer Stephen Mealy presented the finance report showing a balance of \$12,392.71 after revenues and expenses. Motion to approve was made by Mark Forest, seconded by George Slade and was passed unanimously.

Minutes. Minutes were made available by the Clerk.

MEETING DISCUSSION

- 1) Stephen informed us of the IRS 990 Notification letter sent to Treasurer Stephen Mealy. The CPA firm that our organization has been using is DePaola, Begg & Associates, working through Brian Carey. This firm was supposed to have filed timely paperwork on our behalf and didn't. As a result, our organization received a letter and are now faced with a possible fine of 1,040. Then, Stephen received a letter from the IRS informing him that we can receive an extension until November 2023, so we have received mixed messages about the status of our non-profit with the IRS. Mark Forest agreed to phone CPA Brian Carey to highlight the importance of resolving this issue.

Stephen will create an online irs.gov account to get better insight into our 501 (c) 4 status and will share login info with Kevin.

Stephen will also contact Mike Jackman, District Director at Rep. Keating's office, to help address this problem with the IRS. Congressman Keating's office may be able to intervene to help resolve our problem.

Greg Milne reminded us that we should update the Secretary of State with the new officers' and directors' names.

- 2) Dues are due and will be addressed at the July lunch meeting. The schedule of dues is:
 - a. Select Board & Associates: \$60/year
 - b. Affiliate: \$50/ year
 - c. Elected Representatives & Corporate: \$50/ year

There was a discussion on how to increase attendance. George mentioned that demographics plays into attendance. The factors that may keep members from attending our meetings were further discussed. Ed said that there is an "All Islands" member meeting. Perhaps we can schedule a meeting to coordinate with their meeting. Leslie mentioned that the hybrid meetings made it easier for her to attend, living at the Cape's end. Kevin is locating places where we can meet that support hybrid technology. Some good sites mentioned were the Cape Cod Tech School and the Sandwich Senior Center. Greg mentioned that the nature of the topics matter for a good turnout.

- 3) Kevin asked for suggestions for meeting sites for our July meeting. After some discussion, it was decided to hold the meeting/ luncheon on Monday, July 17th at noon at Scargo Cafe. Kevin will call Scargo Café to see if it's available for our booking that day and time. Kevin mentioned that future topics will be discussed at that meeting.
- 4) Stephen asked the Board for consent to pay \$160 for our Zoom account. All in favor. Renting the Massachusetts Maritime Academy meeting room cost us \$179.55.
- 5) Greg suggested that we send a Thank you note to Hy-Line, thanking them for the Canal Cruise meeting/lunch and will draft a letter for Kris to put onto CIMLA letterhead.

Meeting adjourned at 9:10 AM.

Submitted,

Kris Clark, Clerk